***Technology Progress Report May 2019***

*(Report only on Technology elements of project)*

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| **Project Name:** |  | **Date:** |  |
| **Technology Project Manager:** |  | **Overall Project Manager (if applicable):** |  |

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| **1. Major tasks completed in May** | | |
|  | | |
| **2. Major tasks planned for June** | | |
|  | | |
| **3. Risks** | | |
| *List problems related to project that are currently occurring or about to occur* | *Remediation* | |
|  |  | |
|  |  | |
| **4. Technology Security / GDPR** | | |
| *List problems related to Technology Security / GDPR that are currently occurring or about to occur* | *Remediation* | |
|  |  | |
| **5. Technology Manager’s overall view of Technology elements of Project** | | |
| *Include commentary on milestones, costs and risks to be highlighted* | |  |  | | --- | --- | | *Technology Progress:* | | | *On Schedule (Green)* |  | | *Slightly Behind (Amber)* |  | | *Significantly Behind (Red)* |  |  |  |  | | --- | --- | | *Technology Costs:* | | | *Under or On Budget (Green)* |  | | *Slightly Over Budget (Amber)* |  | | *Significantly Over Budget (Red)* |  |  |  |  |  | | --- | --- | --- | | *Technology Staff Costs (from WSS):* | | | |  | *Days in Mth* | *Accum Total Days* | | *Contractor* |  |  | | *Sen Stat* |  |  | | *PO* |  |  | | *Stat* |  |  | | *AP* |  |  | | *HEO* |  |  | | *EO* |  |  | | *Graduate* |  |  |  |  |  | | --- | --- | | *Technology Risks:* | | | *Under Control (Green)* |  | | *Slight Concern (Amber)* |  | | *Serious Concern (Red)* |  | | |  | | --- | | **Overall RAG Status**  *Fill this box with Red/ Amber/ Green - u*se Table tools – Design – Shading) | |
| |  |  | | --- | --- | | *Details of Tech Cost* | | | *Item (Licences, Hardware, Software etc.)* | *Cost to Date* | |  |  | |  |  | |  |  | |